

## GUITING POWER PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held May 17th, 2023, 7 p.m.

At Guiting Power Village Hall

Present: Cllrs Tony Allcock OBE (Chair), Simon Wallis, Charlie Friend, Sam Ayton-Hill, Neil Smith, Simon Gardner

Attending: Clerk Jane Carter, District Councillor Len Wilkins, 3 members of the public

MINUTE	AGENDA ITEMS	ACTION
230517/1	<b>Election of Chairman:</b> Tony Allcock OBE was elected unanimously. He signed the Declaration of Acceptance	
230517/2	<b>Election of Vice Chairman:</b> Cllr Simon Gardner was elected unanimously. He signed the declaration of acceptance	
230517/3	<b>Apologies for absence:</b> none	
230517/4	<b>To Receive Declarations of Interest from Councillors-</b> none	
230517/5	<b>To approve the minutes of previous Parish Council meeting held March 2<sup>nd</sup>, 2023</b> - the minutes of the meeting were approved as a true record and signed by the Chair.	
230517/6	<b>To receive comments and concerns from the public:</b> None	
230517/7	<b>To receive report from County Councillor Mark Mackenzie-Charrington:</b> the report had been circulated.	
230517/8	<b>Highways Matters:</b> It was agreed the Clerk contact Trust representatives regarding progress on white lining proposals within The Square. Cllr Ayton-Hill and Gardner agreed to act as contacts if required.	Clerk
230517/9	<b>Approval of cost of publication of two Guiting Power newsletters per annum for the period 2023 and 2024 at a cost of £150 per annum:</b> this was approved. The Chairman thanked Dawn Rimmer for her hard work in producing the newsletter	
230517/10	<b>To review the parish council annual insurance policy and approve for 2023/24:</b> the clerk outlined the situation regarding the renewal of the insurance policy. The assets were fully covered but there was no events cover. The Chair opened the debate to the public. A representative of the social group said that it was believed the fete and the fireworks events had always been covered by the Parish Council insurance. The Clerk explained that any cover would only extend to a formal committee/working group of the parish council. Cost of separate insurance cover had been sourced by the Social Group. This was in the region of £150 for the fete but likely to be much more for the fireworks evening. The fireworks would need the support of the parish council to go ahead. It was not clear whether the social group would be able to purchase its own insurance. There was a full discussion by councillors. It was agreed that the parish council would donate up to £350 to the Social Group towards the costs of the fete. This was agreed unanimously. The Clerk was asked to investigate a longer-term solution	Clerk

	including the social group becoming a formal working group of the parish council should they seek to. It was unanimously agreed to renew the proposed insurance over so that the council's assets would be insured.	
230517/11	<b>Parish Council Training:</b> Councillors Wallis, Ayton-Hill and Friend would attend Councillor Training. Clerk to arrange	
230517/12	<b>Annual Play Area Report ROSPA:</b> no issues had been raised in the report. The Clerk recommended that monthly inspection of the playground continue. Clerk to liaise with Cllr Gardner	Clerk/Cllr Gardner
230517/13	<b>To approve replacement of Perspex cover on secondary noticeboard:</b> Cllr Friend said he would arrange to get this repaired	Cllr Friend
230517/14	<p><b>To consider planning applications received following publication of the agenda:</b></p> <p><b>23/01284/FUL   Use of ancillary annexe as a home office/studio independent of Tregoney   Tregoney Piccadilly Guiting Power Cheltenham Gloucestershire GL54 5UU</b></p> <p>The application was discussed. There was no objection to the application in principle, but it was agreed that the planning authority be asked to consider placing conditions on any approval. These to include a condition that the accommodation can only be used as outlined in the current application by the owners and not for separate rental and that no kitchen would be allowed within the property. One councillor voted against seeking conditions.</p>	Clerk
230517/15	<p><b>Finance:</b></p> <ol style="list-style-type: none"> <li><b>I. To approve current statement of accounts and bank reconciliation (as circulated):</b> this was approved. The current balance stood at £9789.98.</li> <li><b>II. To approve payments and note receipts:</b> these were approved as circulated.</li> <li><b>III. To confirm Lloyds bank mandate changes:</b> Cllrs Allcock, Wallis and Ayton-Hill were confirmed as the new signatories.</li> <li><b>IV. To confirm that the parish council wish to certify themselves</b> as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and to sign and return the Certificate of Exemption: <b>CONFIRMED</b></li> <li><b>V. To receive and note the Annual Internal Audit Report:</b> The report had not been received prior to the meeting. Clerk to chase and seek extension to audit submission if required</li> <li><b>VI. To receive and approve</b> the Annual Governance Statement Section 1 of the Annual Return for 2022-23: <b>APPROVED.</b></li> <li><b>VII. To approve the year of year accounts for 2022-23</b> and to approve Section 2 of the Annual Return for 2022-23.: <b>APPROVED.</b></li> </ol>	Clerk

230517/16	<b>Matters For Information:</b> Clerk was asked to confirm who was responsible for the maintenance of the defibrillator and report back to the next meeting. There was a clash for the booking of the Village Hall for the July 19 <sup>th</sup> meeting. Clerk to book Cochrane Room if available	Clerk
230517/17	The Chair closed the meeting at 8.09 p.m. and thanked everyone for attending. The next meeting would be held on <b>Wednesday July 19th, 2023, at 7 p.m. Venue to be confirmed</b>	

Approved By\_\_\_\_\_

Date\_\_\_\_\_